

COUNTY ADMINISTRATIVE OFFICE**BUDGET UNIT: LITIGATION (AAA LIT)****I. GENERAL PROGRAM STATEMENT**

The litigation budget funds external attorney services and other litigation related expenses. The Board approved the establishment of this budget unit in 2001-02. For 2003-04, local cost has been reduced to reflect the actual level of normal expenditures incurred over the last three years and does not include the costs of the larger lawsuits. The use of contingencies will be required for any new major legal contracts proposed that exceed the \$400,000 base budget. There is no staffing associated with this budget unit.

II. BUDGET & WORKLOAD HISTORY

	Actual 2001-02	Budget 2002-03	Actual 2002-03	Budget 2003-04
Total Appropriation	3,808,878	1,709,664	1,532,605	400,000
Total Financing Sources	2,235,003	900,000	870,470	-
Local Cost	1,573,875	809,664	662,135	400,000

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)**PROGRAM CHANGES**

The 2002-03 budget included the use of \$900,000 of restitution proceeds set aside to fund the ongoing corruption litigation. The remaining spending authority for the contract relating to this litigation is included in the 2002-03 actual column. For 2003-04 this results in a reduction of \$900,000 in appropriation and an offsetting reduction of \$900,000 to operating transfers in from the restitution reserve. If the contract relating to the corruption litigation is increased in the future, an agenda item will be brought back to the Board requesting an increase in appropriation and the use of the restitution reserve as the funding source.

GROUP: Administrative/Executive
DEPARTMENT: County Administrative Office - Litigation
FUND: General AAA LIT

FUNCTION: General
ACTIVITY: Legislative and Administration

	2002-03 Actuals	2002-03 Approved Budget	2003-04 Board Approved Base Budget	2003-04 Board Approved Changes to Base Budget	2003-04 Final Budget
<u>Appropriation</u>					
Services and Supplies	1,542,605	1,709,664	1,300,000	(900,000)	400,000
Total Exp Authority	1,542,605	1,709,664	1,300,000	(900,000)	400,000
Reimbursements	(10,000)	-	-	-	-
Total Appropriation	1,532,605	1,709,664	1,300,000	(900,000)	400,000
<u>Financing Sources</u>					
Operating Transfers In	870,470	900,000	900,000	(900,000)	-
Total Financing Sources	870,470	900,000	900,000	(900,000)	-
Local Cost	662,135	809,664	400,000	-	400,000

COUNTY ADMINISTRATIVE OFFICE

Total Changes Included in Board Approved Base Budget		
Services and Supplies	(409,664)	30% Cost Reduction Plan
Financing Sources		
Operating Transfers In	-	
Total Appropriation Change	(409,664)	
Total Financing Sources Change	-	
Total Local Cost Change	(409,664)	
Total 2002-03 Appropriation	1,709,664	
Total 2002-03 Financing Sources	900,000	
Total 2002-03 Local Cost	809,664	
Total Base Budget Appropriation	1,300,000	
Total Base Budget Financing Sources	900,000	
Total Base Budget Local Cost	400,000	

Board Approved Changes to Base Budget		
Services and Supplies	(900,000)	Reduce appropriation for the county corruption litigation. The remaining spending authority for this contract is included in 2002-03 actuals. If the contract relating to the corruption litigation is increased in the future, an agenda item will be brought back to the Board requesting an increase in appropriation and the use of the restitution reserve as the funding source.
Total Appropriation	(900,000)	
Financing Sources		
Operating Transfers In	(900,000)	Reduce use of restitution reserve that funds the county corruption litigation. Funding for the remaining spending authority for this contract is included in 2002-03 actuals. If the contract relating to the corruption litigation is increased in the future an agenda item will be brought back to the Board requesting an increase in appropriation and the use of the restitution reserve as the funding source.
Total Financing Sources	(900,000)	
Local Cost	-	